

**MORGAN COUNTY COMMISSIONERS
RIECKER BUILDING**

The Board of Morgan County Commissioners met in their offices Monday September 19, 2016.

The meeting was called to order at 8:30am with the pledge of allegiance to the flag.
The minutes of September 12, 2016 were read and approved.

Mike Reed, President
Adam Shriver, Vice President
Tim Vanhorn, Member

16-367- Motion by Mr. Shriver and seconded by Mr. Vanhorn to approve the minutes of September 12, 2016.
Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

*The commissioners discussed replacing an expansion valve at the courthouse on an HVAC Unit. The quote was given by Ables Electrical in the amount of \$850.00.

Vicki Quesinberry, Job and Family Services

16-368- Motion by Mr. Reed and seconded by Mr. Shriver to request a supplemental appropriation in the WIA Account of \$17,418.30.

Account	Code	Current Budget	Additions	Total
WIA Adult	349-0349-5301.00	\$60,139.47	\$7,418.30	\$67,557.77
WIA Youth	349-0349-5302.00	\$34,000.00	\$4,000.00	\$38,000.00
WIA DWorker	349-0349-5303.00	\$56,000.00	\$6,000.00	\$62,000.00
		\$150,139.47	\$17,418.30	\$167,557.77

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

*The mandated share for State Fiscal Year 2017 is \$41,403. **September 2016 \$3,450.25**

EMA/OHS Report to Commissioners, September 19, 2016

- Continuing Review and Revision of County EOP continues.
- Working on providing EMPG reimbursement information to State to obtain reimbursement. They have changed reporting requirements for employer paid benefits (PERS, Medicare) and the Auditor does not have a prepared report for it. After some back and forth, I have prepared a report they will accept with the Auditor's signature. **They are also requesting the County resolution that appointed Jason Veyon as Director.** Commissioners provided the appropriate resolution.
- Attended Morgan County Fire Association meeting on 9/13 to distribute DOT ERG's, met and exchanged information with Stockport and Chesterhill VFD Chiefs.
- Participated in 2-hour webinar related to EMA management application.
- Participated in 2-hour webinar related to social media and Emergency Management.
- Attended Buckeye Hills Development District Meeting & Cruise. Met with Steve Hanson, Windsor Twp. Trustee, Ron Moore, President of BHDD staff.

16-369- Motion by Mr. Shriver and seconded by Mr. Reed to authorize Mr. Alan Eltringham to work with AEP securing quotes for an energy saving program for the Reicker Building.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

John Sampson, Transit

*All three commissioners and Mr. Sampson discussed the topic last week (regarding potentially allowing Morgan County transit drivers to go to Perry County and Perry County transit drivers would assist in driving for Morgan county. This would prevent each county from going over their allotted hours). The commissioners decided the idea was worth considering. They are currently trying to implement the change as smoothly as possible.

*The commissioners discussed setting up a new line item for Transit to transport individuals to court appointed hearings. The commissioners discussed \$2.00 per trip was better than \$63.00 a day to send them to jail when they can't get to hearings.

16-370- Motion by Mr. Reed and seconded by Mr. Shriver to enter executive session at 10:30am pursuant to ORC 121.22 section (G)(1) Employment, Personnel.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

16-371- Motion by Mr. Shriver and seconded by Mr. Reed to exit executive session at 10:45am pursuant to ORC 121.22 section (G)(1) Employment, Personnel.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

Pam Montgomery, OSU Extension

Agriculture and Natural Resources

Chris Penrose

- Master Gardener meeting on 8/25.
- Weekly press releases in the Morgan County Herald and an article in the Ohio Farmer.

Amy Grove

- Planning for 2017 tour and other projects.
- Attended their field trip to Franklin Park Conservatory

Community Development

Amy Grove

- Heritage Day--October 15th. Spending time on soliciting and scheduling new vendors and programs.
- CVB Visitors Guide preparation
- Distribution of the Chamber community guide
- Working with Ohio's Hill Country on Morgan's Raid documentary

Family and Consumer Sciences

- The Successful Co-Parenting Program is scheduled for October 24th 10:30am-12:00pm. Individuals interested in attending call the Extension Office at 740-962-4854 to register.

Supplemental Nutrition Assistant Program Education Report - SNAP Ed -- Amy Kirkbride --

- She began programming September 13th at West, East and South Elementary schools preK and kindergarten for a total of 14 classes. She is also doing programs with West 2nd grade, 2 classes. The

preK classes will last until the end of April. Kindergarten and 2nd grade are until Thanksgiving break. After the holidays she will be doing 1st and 4th at West, 1st and 2nd at East and South. She is very excited about being in all three schools.

4-H Youth Development

- Pam Montgomery and Amy Grove are both working on several projects related to Health & Wellness with the OSU 4-H Healthy Living Design Team. They attended meeting at the 4-H Center recently.
- Junior Fair Board, Junior Fair Livestock Sale Committee and the 4-H Horse Committee held their wrap up meeting on September 15th and reviewed the 2016 Morgan County Fair.
- Amy Grove reports that she is working on wrap up items from the fair and looking at possible changes for 2017.
- In late October or early November we will schedule meetings to start putting together the 2017 4-H Calendar. We already have a few dates on the calendar.
- Chris Penrose did the computer work for the Junior Fair weigh-in, show and sale.

Mark Howdyshell, Prosecutor

Mr. Howdyshell and the commissioners brought Mr. Woodward, County Auditor into the conversation concerning transporting individuals to court appointed hearings when lack of transportation kept them from attending and led them to be put in jail. It was discussed as to which fund the money should be transferred from for this purpose would be best. Mr. Woodward recommended leaving the money in the jail fund but creating a new line item in that fund.

16-372- Motion by Mr. Shriver and seconded by Mr. Reed to establish line item 001-1501-5310-01 within the jail fund for transportation.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

Steve Hook, Engineer

16-373- Motion by Mr. Reed and seconded by Mr. Shriver to grant permission to MMRWD to bore under County Road 4, located in the Township of Malta, Morgan County Ohio.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

16-374- Motion by Mr. Shriver and seconded by Mr. Reed to MMRWD grant permission to bore under County Road 56, located in Township of Malta, Morgan County, Ohio.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

SUPPLEMENTAL APPROPRIATIONS & TRANSFERS:

16-375- Motion by Mr. Reed and seconded by Mr. Shriver to approve the following:

From:	To:	Amount:
001-0903-5367.00	001-0904-5367.00	\$806.40
001-0903-5101.00	001-0903-5307.00	\$1,000.00

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

16-376- Motion by Mr. Shriver and seconded by Mr. Reed to transfer \$354.00 from employees salaries line item 001-0301-5102.00 to unemployment compensation line item 001-0301-5369.01.

Transfer \$200.00 from repairs line item 001-0301-5305.00 to supplies line item 001-0301-5303.00.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

16-377- Motion by Mr. Reed and seconded by Mr. Shriver to establish line item 001-1501-5310-01, Transportation. Please transfer \$100.00 from joint jail 001-1501-5310.00, to 001-1501-1510-01 transportation.

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea Motion Carried

Becky Thompson-Dog Warden

Submitted report-Filed

Jeff Babcock, Network Administrator

The Safety Committee met on 16 September 2016. Many topics were discussed. The Committee started by discussing the Courthouse attic cleanup project. While the Committee agreed that it is too late to make any changes to this project, one item of concern was raised: the company said that they were not going to remove any of the old furniture or files from the attic. I think most people were operating under the assumption that the company was going to do all the cleanup, including removal of the files. Commissioners informed Mr. Babcock that the furniture will be cleaned and that the files should be destroyed as contaminated records.

After the Safety Committee discussed the Courthouse attic, the Committee moved on to other safety issues that can be changed. The first item discussed was the carpet in the Riecker Building, the County Court office, and the Courthouse. The carpet is wavy and, if it tears, can cause a trip hazard. The next item was the exterior lights on the Riecker Building. Only one of the six are working. This is not only a safety issue, but a security problem as well. The Committee also discussed what it would take to repair the front porch areas of the Courthouse and the Sheriff's office and how best to correct a wiring issue inside Probate Court. The Committee agreed to meet monthly for the time being.

Ben Moore, an ergonomics consultant from the Bureau of Workers' Compensation (BWC), visited Morgan County Government offices on 14 September 2016. Ben looked at several offices in the Riecker Building and Courthouse and provided many useful suggestions to improve the ergonomics of the workspaces. The IT Director asked Ben about the Courthouse attic cleanup project. Ben said that BWC has indoor air quality consultants and he would pass our information along to them.

There has been several false activations of the new panic buttons in the Courthouse. The alarm panel does not provide an exact location of the alarm, so a spreadsheet will need to be kept with the monitoring panel in the Sheriff's office and/or getting the alarm system programmed so that exact locations are displayed on the monitor. Also, the IT Director will conduct some training/tests when convenient to ensure everyone responds appropriately.

The County's main webpage was updated to add a link to the Engineer's new aerial photography/tax map page created by Bruce Harris Associates.

The page was also modified to make it more accessible to mobile devices. However, in so doing, it has made the home page look empty.

The IT Director asked the Commissioners for input as to what can be displayed on the main page to fill the void.

The Commissioners inquired as to whether the County had been paid for the auction of the van that was used by ODJFS. The Auditor was present and reported that the County had been paid on 19 September 2016.

The Commissioners would like the IT Director to move forward with the training class on Professionalism in the Workplace. They would like emphasis to be placed on social media interactions and their impact on workplace dynamics. The IT Director will finish the presentation material and coordinate with appropriate offices for scheduling – once the appropriate offices have been notified by the Commissioners.

16-378- Motion by Mr. Shriver and seconded by Mr. Vanhorn to approve payment of bills. *See attached*
Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

16-379- Motion by Mr. Shriver and seconded by Mr. Vanhorn to adjourn the commissioner's meeting at 4:00pm

Mr. Reed yea, Mr. Shriver yea Mr. Vanhorn yea, Motion Carried

Mike Reed, President

Adam Shriver, Vice-President

Tim Vanhorn , Member

Sheila Welch, Clerk
